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Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting August 28, 2014

Alto Lakes Water & Sanitation District held the August Board Meeting on **Thursday, August 28, 2014** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant District Secretary Muldowney conducted roll call. Chairman Knorr, Director Parker, and Director Winans were present.

Guest: George Holmes

Pledge of Allegiance

Approval of Minutes for July 24, 2014 Regular Board Meeting
Director Winans made a motion to accept the minutes of the July 24, 2014 regular Board Meeting as presented. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda (including additions and changes)
Director Winans made a motion for the approval of the agenda and Director Parker seconded the motion which carried unanimously.

Discussion and Possible Action on filling board vacancy created by Director Decker's resignation at June 2014 meeting; Swear in newly elected board member
Assistant District Secretary Muldowney swore in George Holmes by the state readings and Mr. Holmes repeated. Director Holmes is now sworn in as a Director of Alto Lakes Water & Sanitation District Board Member.

Consent Agenda

1. **Expenditures: Purchases/Payroll/Accounts Payable**; Director Parker made a motion to approve the expenses. The motion was seconded by Director Winans and carried unanimously.
2. **Approve Leak Credits:** One leak credit was approved for $923.38.

Director Parker made a motion to approve the consent agenda as presented; the motion was seconded by Director Winans and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for domestic and irrigation demands. The District produced 15,561,600gallons for July 2014 and sold 14,997.947 gallons. Production vs. Sold difference is 3.6%. There were 19 more active accounts in July over the same period last year. The average gallon per month, per residential customer was up 420 gallons from last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for July 2014 to include:
10 pulls with 300 yds of Green Waste of which 58% was yard waste and 42% was forest waste, with collection of $2,818.55 in additional fees, 5 pulls with 40.88 tons of trash, 2 pull with 50 yds of cardboard,

0 pulls with 0 yds paper, 1 pull with 30 yds of miscellaneous with collection $779.14 in additional fees, 1 pull = 30 yds metals , 0 pull= 0 tons plastics, and 1 pull= 0.65 tons aluminum cans

Customer Issues:
None
Personnel Update:
None.

Regulatory Update:
None.

Projects Report
We will be going forward with Distribution B.

Office Manager's Report

Administrative Update
Assistant District Secretary Muldowney addressed normal expenditures as presented.
Financial Reports
Assistant District Secretary Muldowney reviewed all month end reports as presented.
Liens
Chairman Knorr addressed concerns on the accumulating debt on delinquent accounts; Discussion of legal advice and approval for handling write-off of debt Director Holmes made a motion to look into debt write-off pending legal approval. The motion was seconded by Director Parker and carried unanimously.

Regular Business Agenda

Board Member Reports: Director Winans informed the board of a meet and greet with Nora Espinosa, a state representative about funding**,**

Discussion and possible action on RFP Professional Studies Reports and Planning
District Manager Edington announced we received 4 RFP proposal packets by the deadline date required. He will review each package for criteria requirements and then set up a consulting meeting for discussion as to the most qualified of candidates to be presented to the board. Chairman Knorr appointed Director Holmes to take his place on the committee and Director Winans will be the chairman of the committee.

Discussion and Possible Action on Resolution 2015-03, Resolution setting aside matching funds as required for Water Trust Board Distribution B, $1,502,000 funding
After discussion; Director Holmes made a motion to accept the Resolution 2015-03. The motion was seconded by Director Winans and a roll call vote was taken and approved**.**

Discussion and Possible Action on Resolution 2015-04, Resolution verifying loan repayment for Water Trust Board Distribution B, funding; ($1,502,000 = $901,200 Grant + $600,800 0.25% interest loan) After discussion; Director Holmes made a motion to accept the Resolution 2015-04. The motion was seconded by Director Winans and a roll call vote was taken and approved

Discussion and possible action on Well E5 repairs
District Manager Edington reported that 3 joints of pipe were replaced.

Closed Session to include: Discussion of pending or threatened legal action
Director Holmes made a motion to enter into closed session at 10:30 a.m. for discussion of pending or

threatened legal action. The motion was seconded by Director Winans and carried unanimously.

Director Parker made a motion to end the closed session. Motion was seconded by Director Winans and carried unanimously. Chairman Knorr declared the closed session ended at 10:38 a.m.

No board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H (8), no discussion was conducted except that related to personnel matters and threatened or pending litigation.

Announcement of next meeting
The next regularly scheduled ALWSD Board Meeting will be conducted on September 25, 2014; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Public Comments: None

Board Comments None

Signing of Official Documents

Adjournment
Director Holmes made a motion to adjourn the meeting. The motion was seconded by Director Parker and carried unanimously. Meeting adjourned at 10:50 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary