Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May 4, 2015

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Monday, May 4, 2015 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Winans, Secretary Parker, Treasure Bishop, and Director Holmes were present.

Pledge of Allegiance

Approval of Minutes for March, 2015 Regular Board Meeting
Director Bishop made a motion to accept the minutes of the March 2015 regular Board Meeting as presented. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda
Director Holmes made a motion to accept the approval of the agenda including additions and changes, and Director Parker seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was one

Director Parker made a motion to approve the consent agenda as presented; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. The District produced 5,251,800 gallons for March 2015 and we sold 4012579 gallons. Production vs. Sold difference is 22.0%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand. Year to date unaccounted for water stands at 10%.

6 more active accounts over same period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for March 2015 to include 4 pulls with 120 yds of Green Waste of which 95% was yard waste and 5% was forest waste, with collection of $223.54 in additional fees, 2 pulls with 15.17 tons of trash, 1pull with 25yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 30 yds of miscellaneous with collection $307.25 in additional fees, 0 pull = 0 tons metals (r/o not full), 1 pull= 25 yds plastics, and 0 pull=0 tons aluminum cans.

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented and reviewed the March 2015 Balance Sheet which includes year-to-date comparison with previous year with breakout of capital reserves, and the March 2015 year to date Budget Report by category.

Regular Business Agenda

Board Member Reports:
None

Discussion and Possible action on Distribution B, Change Order #1, Midiron Addition.
Director Holmes made a motion to approve the Change Order #1 to Distribution B Midiron Addition; Director Bishop seconded the motion which carried unanimously.

Discussion and Possible action on Distribution B, Pay Request #1.
Manager Edington discussed Pay Request #1 for Distribution B. No action needed at this time.

Agenda Changes.
Director Holmes made a motion to change the agenda by moving the discussion with Souder, Miller and Associates to the present. Motion was seconded by Director Winans.

Discussion and Possible action: Master Plan, Wastewater PER, Water Treatment (Quality) PER amendment; Souder, Miller and Associates overview/ and update of work to date.
.Manager Edington scheduled Souder Miller and Associates to be present and discuss the forty year Master Plan, Wastewater PER, and the Water Treatment (Quality) PER

Discussion and Possible action on FY2017-2021 ICIP (Infrastructure Capital Improvement Plan)
Discussion to prioritize future action of FY2017-2021 ICIP.

Discussion and Possible action on FY2016 Preliminary Operational Budget
Manager Edington discussed the Preliminary Operational Budget for FY2016. No action needed at this time.

Announcement of next meeting
The next regularly scheduled ALWSD Board Meeting will be conducted on Tuesday, May 26, 2015; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Parker made a motion to adjourn the meeting. The motion was seconded by Director Holmes and carried unanimously. Meeting adjourned at 12:18 p.m.

Submitted by:
Rachel Muldowney

District Board Assistant Secretary