Alto Lakes Water & Sanitation District
Final Special Meeting Minutes for October 12, 2012

Alto Lakes Water & Sanitation District held a Special Board Meeting on **Friday, October 12, 2012** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM.

Call to order and roll call
Chairman Adamy called the meeting to order at 9:00 AM and Asst. Secretary Brewington conducted roll call. Chairman Adamy attended telephonically and Directors Knorr, Parker, Decker and Pope were present.

Pledge of Allegiance

Approval of agenda
Director Decker made a motion to approve the Special Meeting Agenda as presented, and to allow the Chairman to address the agenda items in the order that best facilitates the meeting. The motion was seconded by Director Knorr and carried unanimously.

Board Member Reports
Director Knorr reported that he had met with ALPOA members. He reviewed District proposed future system upgrade projects and related upgrade fees, and advised them of the pending changes in Solid Waste operations. He also advised them of the pending referendum to be mailed to Alto Lakes Water & Sanitation District customers for their project priority input. ALPOA was very receptive and supportive of the proposed projects and endorsed the proposed changes.

Director Parker revealed that he had spoken with customer Mr. Bill Doyle regarding Solid Waste changes. Mr. Doyle was in attendance at the special meeting.

Approve contract with Burns Construction for completion of Distribution A
Director Knorr reported that Souder, Miller and Associates (SMA) had submitted their recommendation regarding award of construction contract for the ALWSD Phase A Waterline Completion Project. Two complete bids were received for the project. Bids were opened on October 5, 2012 at the ALWSD office. The low bidder was Burn Construction Company, Inc. with a base bid of $2,100,812.75. SMA vetted Burn Construction Company, Inc., obtained references, and made official recommendation pending ALWSD Board concurrence.

Director Pope made a motion to approve the contract with Burn Construction, pending proof of insurance and completed paperwork. Director Decker seconded the motion which carried unanimously.

Approve contract with Sierra Contracting for solid waste hauling and disposal
Chairman Adamy reported that Sierra Contracting was the sole respondent to the District's request for proposals (RFP) for solid waste hauling and disposal. Director Decker made a motion to approve and award contract agreement with Sierra Contracting for professional services for hauling and disposal of waste. The motion was seconded by Director Pope and carried unanimously.

Manager Edington requested authorization to pursue purchase of a Skid Loader with brush rake on the end, needed for use in the Solid Waste Station yard. The State Purchasing List included a loader for $44,000. Edington was advised to look for a slightly used one in good condition. Director Decker made a motion to authorize purchase of a skid loader and to allocate up to expenditure of $43,000. The motion was seconded by Director Knorr and carried unanimously.

Approve solid waste rate reduction and notice to customers
Chairman Adamy reported that Greentree Solid Waste has been billing customers $19.95 + tax per month, billed on a quarterly basis ($59.85 + tax). He proposed that the District bill customers $18.95 + tax on a monthly basis, in addition to reducing costs for green and bulk waste. The first District billing for solid waste would be on the December 2012 bills, mailed early in January. Director Knorr made a motion to reduce current solid waste rates as outlined above. The motion was seconded by Director Parker and carried unanimously.

Chairman Adamy presented a draft Notice to Customers outlining changes in Alto solid waste service operations in order to improve the manner in which solid waste is handled within the District. Director Decker made a motion to approve the Notice and to authorize mailing of the Notice to Alto Lakes customers. The motion was seconded by Director Knorr and carried unanimously.

Discussion included use of other waste dumping sites, i.e. GTSWA provided dumpsters more accessible and currently being used by some Deer Park Valley residents. Reciprocally, residents in scattered non-District areas (including Kokopelli) to the east of the District's Convenience Center and therefore officially GTSWA customers, currently utilize the District's Center. Director Decker made a motion to send a letter to GTSWA outlining the balance of the number of District customers utilizing Greentree's dumpsters and the number of Greentree customers utilizing ALWSD's convenience center. The motion was seconded by Director Parker and carried unanimously.

Discussion and possible action on System Upgrade Fee advisory referendum
Chairman Adamy presented a proposed referendum packet to be mailed to ALWSD customers outlining the projects that have been selected to provide critical upgrades in each of the Alto neighborhoods where upgrades will provide the greatest benefits in both neighborhood protection and cost. A referendum ballot card will be included outlining the benefits of each proposed project and the related upgrade fees required to facilitate that project. Each resident within the boundaries of the Alto Lakes Water & Sanitation District shall receive a referendum notice and a ballot card to complete and return to make their wishes known to the ALWSD Board concerning system improvement projects and related costs.

Director Knorr made a motion to approving the mailing of the referendum packet with revisions to the letter and the ballot as discussed, to be mailed on October 22nd with a mandatory ballot return receipt date of November 19, 2012 by 4:00 p.m. The motion was seconded by Director Decker and carried unanimously.

Board Comments None

Announcement of next meeting
Chairman Adamy announced the next Regular meeting of the ALW&SD Board will be conducted on October 25, 2012, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. Meeting will begin at 9:00 AM in the District Office conference room.

Adjournment
Director Knorr made a motion to adjourn the meeting. The motion was seconded by Director Pope and carried unanimously. Meeting adjourned at 11:11 a.m.

Submitted by:

Delores Brewington
District Board Assistant Secretary