Alto Lakes Water & Sanitation District
Final Meeting Minutes for March 22, 2012

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, March 22, 2012** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM.

Call to order and roll call
Chairman Adamy called the meeting to order at 9:00 AM and Manager Edington conducted roll call. Directors Knorr, Pope and Decker were present, and Chairman Adamy attended telephonically. Director Parker was absent

Pledge of Allegiance

Approval of minutes for February 23, 2012 Regular Meeting
Director Pope made a motion to accept the minutes of the February 23, 2012 Regular Board Meeting as presented. The motion was seconded by Director Knorr and carried unanimously.

Approval of minutes for March 7, 2012 Emergency Meeting
Director Knorr made a motion to accept the minutes of the March 7, 2012 Emergency Board Meeting as presented. The motion was seconded by Director Pope and carried unanimously.

Approval of agenda
Director Pope made a motion to approve the Agenda as presented, and to allow the Chairman to address the agenda items in the order that best facilitates the meeting. The motion was seconded by Director Knorr and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases / Payroll / Accounts Payable. There were no purchases, payroll, or accounts payable requiring Board approval.
2. **Approve Leak Credits:** There was one leak credit request for $175.00.
3. **ACH Payments:** Online payments totaling $15,249.43 were made during February 2012.

Director Knorr made a motion to approve the Consent Agenda as presented. Motion was seconded by Director Pope and carried unanimously.

Reports
District Manager's report
Water system update: District Manager Edington reported that the system is currently operating well with all production goals being met for domestic, commercial and irrigation demands.

Gallons produced in February totaled 3,954,500 gallons, and gallons sold totaled 3,252,127. Production vs Sold difference is 17%; flushing and known leaks totaled approximately 3% of the difference, leaving 14%, approximately 702,910 gallons, unaccounted for. There were 43 fewer active accounts during February over the same period last year, with average usage per meter down 2,119 gallons from last year. Chairman Adamy requested a historical summary of unaccounted for gallons.

Wastewater system update The system is meeting required treatment goals but is still in violation of permit due to discharge location.
Solid waste update The March lease payment from Greentree Solid Waste Authority was received as required. Manager Edington presented solid waste pull statistics for February 2011; there were 2 pulls with 120 cy's of green waste from the Greentree Collection Center, generating $176.40 collected fees. There were 3 pulls with 15.96 tons of Trash, 1 cardboard pull of 2.63 yds, 2 pulls with 1 yd of paper, 1 pull with .71 yds of Ash, no Aluminum Can pulls, and 1 Misc. pull of 3.59 tons with $161.77 misc. fees collected, and 0 metal pulls with $24.14 metal fees collected.

Customer issues None

Regulatory update None

Personnel update None

Projects report Manager Edington reported that Mr. Peter Chan with GHD Engineering, which is performing the preliminary design work for Water Treatment Phase II, was onsite March 9th and collected approximately 300 gallons of finished water from the treatment plant to run concentration ability of water. Mr. Chan stated that the preliminary report should be completed by mid-April. The tests are included in the brine study contract.

Office Manager's report

Administrative update None

Financial reports Chairman Adamy presented and reviewed the February 2011 Balance Sheet which includes year-to-date comparison with previous year, the breakout of capital reserves, and the revenues and expenditures with comparison to Budget Report by category.

Regular Business Agenda

Board Member Reports None

FY2013 Budget Assumptions – discussion and possible action

Chairman Adamy presented a summary of budget assumptions which detailed anticipated changes in major budget line items from FY2012 to FY2013. Detailed are changes in Revenues, Expenditures, Reserves, and Debt Service. The first draft of proposed budget detail for FY 2013 will be presented for review and discussion during the ALWSD Regular Meeting in April.

Closed session – pending/threatened litigation on Distribution A

Director Decker made a motion to enter Closed Session to discuss pending/threatened litigation on Distribution A. Motion was seconded by Director Pope and carried unanimously.

Chairman Adamy declared the closed session ended at 11:59 a.m. Director Decker made a motion to end the closed session. Motion was seconded by Director Pope and carried unanimously. Pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted except that related to pending/threatened litigation on Distribution A.

Discussion and possible action on Distribution A

The Directors discussed pending litigation on Distribution A with counsel, and at this time there is no action to be taken.

Closed session – pending litigation of water rights in Eagle Creek

Director Decker left the meeting prior to the closed session. Director Knorr made a motion to enter Closed Session to discuss pending litigation of water rights in Eagle Creek. Motion was seconded by Director Pope and carried unanimously.

Chairman Adamy declared the closed session ended at 12:16 p.m. Director Knorr made a motion to end the closed session. Motion was seconded by Director Pope and carried unanimously. Pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted during closed session except that related to pending litigation of Eagle Creek water rights.

Discussion and possible action on water rights in Eagle Creek

Directors discussed pending litigation of Eagle Creek water rights. The Directors will entertain some discussions with the Village in a possible resolution of this particular protest.

Signing of Official Documents None

Board Comments None

Announcement of next meeting
Chairman Adamy announced the next Regular meeting of the ALW&SD Board will be conducted on April 26, 2012, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. Meeting will begin at 9:00 AM in the District Office conference room.

Adjournment
Director Knorr made a motion to adjourn the meeting. The motion was seconded by Director Pope and carried unanimously. Meeting adjourned at 12:20 p.m.

Submitted by:

Delores Brewington
District Board Assistant Secretary