Alto Lakes Water & Sanitation District
Final Special Meeting Minutes for December 8, 2010

Alto Lakes Water & Sanitation District held a Special Board Meeting on Wednesday, December 8th, 2010 in the Conference Room of the ALW&SD Office at 214 Lake Shore Drive, Alto, NM.

Call to order and roll call

Chairman Adamy called the meeting to order at 2:00 PM, and Asst. Secretary Brewington conducted roll call. Directors Adamy, Parker, and Decker were present; Directors Knorr and Pope were absent.

Pledge of Allegiance

Approval of Agenda

Director Parker made a motion to approve the Agenda as presented. The motion was seconded by Director Decker and carried unanimously.

Special Meeting Agenda

Discussion and possible action on Proposals received from Request for Proposals 2011-01, Water System Improvements Distribution A

Legal notice of ALW&SD RFP 2011-01 was published in the Ruidoso News in four consecutive publications, November 5th, 10th, 12th, and 17th. Of the four prospective proposers, two submitted proposals; Souder, Miller & Associates and Wilson & Company.

Chairman Adamy presented the ALW&SD Review Committee's results and recommendations. Each member of the review committee reviewed and scored the submitted proposals independently. The committee met on Wednesday, December 1, 2010 to recommend a proposal; the committee unanimously recommended the proposal with the highest overall score, Souder, Miller & Associates.

Director Parker made a motion to accept the review committee's unanimous recommendation of Souder, Miller & Associates to provide professional engineering services for ALW&SD's Water System Improvements Distribution A project. Director Decker seconded the motion which carried unanimously.

Director Decker made a motion to authorize District Manager Edington to negotiate a contract with Souder, Miller & Associates for approval by New Mexico Finance Authority and New Mexico Environment Department to start the project. Director Parker seconded the motion which carried unanimously.

Board Comments None

Adjournment

Director Parker made a motion to adjourn the meeting. The motion was seconded by Director Decker and carried unanimously. Meeting adjourned at 2:05 p.m.

Submitted by:

Delores Brewington
District Board Assistant Secretary